

## EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

DEPARTMENTS OF THE ARMY AND AIR FORCE  
OFFICE OF THE ADJUTANT GENERAL  
NORTH CAROLINA NATIONAL GUARD  
HUMAN RESOURCES OFFICE  
4105 REEDY CREEK ROAD  
RALEIGH, NORTH CAROLINA 27607-6410

ANNOUNCEMENT #: ARNGT 07-118

OPENING DATE: 6 April 2007

CLOSING DATE: 7 May 2007

ANTICIPATED FILL DATE: 10 Jun 07

### POSITION TITLE AND NUMBER

Allied Trades Helper (Exc Indef)  
PDCN 70665000, MD# 6021-665V

### UNIT/ACTIVITY AND DUTY LOCATION

Combined Support Maintenance Shop  
(CSMS), NCARNG, Raleigh, North Carolina

### GRADE AND SALARY

WG-5801-05 \$14.15 - \$16.55 per hour

### EMPLOYMENT STATUS

Excepted Service

**WHO CAN APPLY**: The area of consideration for this announcement is the STATEWIDE. Applications will only be accepted from current Excepted employees of the North Carolina National Guard, current military members of the North Carolina National Guard and any person that is eligible and willing to enlist in the North Carolina National Guard

**HOW TO APPLY**: Interested applicants may apply by submitting an Application for Federal Employment (Standard Form 171), Optional Application for Federal Employment (Optional Form 612), resume or any other form of application. It is required that the Knowledge, Skills and Abilities (KSA) listed below be addressed and attached to the application. The application and KSA Statement should be mailed to the North Carolina National Guard, ATTN: JFHQ-NC-HRO, 4105 Reedy Creek Road, Raleigh, NC 27607-6410, to be received not later than the close of business on the above indicated closing date. **NOTE: Information that must be provided when applying for a technician position is as follows: announcement number; name; address; telephone number; social security number, date of birth; citizenship; education; work experience; and other job-related qualifications. For more information, call 1-800-621-4136 ext. 6172/6431. Faxed or E-mailed copies will not be accepted.**

**QUALIFICATION REQUIREMENT**: Must have six months specialized experience which demonstrates that the applicant has acquired the below listed KSA's. The application or resume must reflect the required six months experience. In-service placement actions will be considered when applicable.

### KNOWLEDGE, SKILLS AND ABILITIES (KSA'S)

Below are listed the KSA's for this position. Applicants must address each KSA individually in paragraph format by explaining any civilian and military work experience (*with inclusive dates that reflect six months of specialized experience*) that provided that KSA. It is required that this statement be attached to the application. Failure to do so will result in the applicant not being considered for this position. For more information or assistance, call 1-800-621-4136 ext. 6172/6431.

1. Skill in setting up various electric resistant welding machines or to use one or more manual welding processes.
2. Skill in using and setting up machinist equipment to perform less complicated tasks.
3. Knowledge of metals used and how various parts are bolted, soldered, riveted, or welded.
4. Knowledge of how to prepare surfaces for painting, and apply coating so that it will adhere to the surface and be free from skips, runs, and drips.
5. Ability to interpret drawings and blueprints.
6. Skill and knowledge to operate a variety of hand, power tools, and devices to cut, fit, join, fabricate, and install wooden parts.

**MILITARY ASSIGNMENT:** Assignment to a compatible Enlisted position in the NCARNG is mandatory. (Enl: 63)

**EVALUATION FACTORS USED:** Personal interviews, review of application and the KSA Statement.

**CONDITIONS OF EMPLOYMENT:** 1. Occupants of this position must maintain continuous military membership in the North Carolina Army National Guard (NCARNG). NCARNG status (military grade, MTOE or TDA assignment, MOS/SSI, military unit) and experience must be entered on the application. The recommended applicant will not be approved for appointment until they occupy a compatible MOS in the NCARNG shown under Military Assignment. 2. The applicant selected for this position will be required to participate in the Direct Deposit/Electronic Fund Transfer Program. 3. The recommended applicant will not be approved for appointment until the appropriate physical examination is completed.

**PRINCIPAL DUTIES AND RESPONSIBILITIES:** Performs complicated skilled trades tasks in any Allied Trades Shops. Operates various welding equipment to include wire welders, torches, stick welders, plasma cutters to perform minor welding tasks following accepted shop practices. Uses jigs and fixtures in clamping pieces together to assemble and set up the part to be welded. Repairs mobile equipment metal body components such as fenders, panels, hooks, truck beds. Straightens, knocks out dents and creases, sands and finishes damaged parts. Replaces broken or damaged windshields and windows. Paints a wide variety of vehicles using standard methods such as brushing, rolling, and spraying by the use of coating materials that are prepared according to directions, and by the application of coating techniques that assure surface is fully coated, protected, and free from drips and runs. Prepares surfaces by sanding and wire brushing. Thins, stirs and mixes coating material. Applies coating materials with brushes, rollers, or spray guns. Modifies, repairs and makes canvas parts such as truck tarpaulin, machinery and equipment covers. Repairs or makes new covers for upholstery on trucks, and other equipment. Constructs and repairs boxes, pallets, wood bracing to be used in shipping and storage. Follows instructions as to the type of item, size, shape, and materials to be used. Exact measurement will frequently not be available. Removes and replaces wood type trailer decking. Operates various machine tools performing work involved in various simple fabrications as instructed by a higher-grade machinist who will lay out the work required and give specific instructions in the performance of the work required. Performs other duties as assigned.

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted to your unit/activity bulletin board.

**ADDITIONAL INSTRUCTIONS:** 1. Participants in the Selected Reserve Incentive Program will be administered as prescribed by NGB Pamphlet 600-15. 2. Applicants are requested to identify, on a separate sheet of paper, their race and national origin from one of the following categories; Male or Female; American Indian or Alaskan native; Asian or Pacific islander; Black, not of Hispanic origin; Hispanic; White, not of Hispanic origin. Submission of this information is voluntary and will be used in support of the NCNG Equal Employment and Affirmative Action Programs. 3. A permanent change of station (PCS) will not be authorized for the individual selected for this position unless agreed upon in advance by HRO and a PCS order is prepared prior to effective date 4. Males born on or after 1 January 1960 must be registered with the selective service in order to be considered for federal employment. 5. This position is to be filled indefinite. Individual selected may be terminated from employment upon receipt of a 30 day notice if shortage of funds or workload so dictates. Selected individual will be eligible for retirement and insurance benefits. Selected individual may be non-competitively converted to a permanent status if this position becomes permanently funded.

**INFORMATION SUBMITTED WILL BE USED ONLY IN ACCORDANCE WITH THE PRIVACY ACT OF 1974**

**DISTRIBUTION:** A, B, C-2, G-25, H-3, J-3, K-3, M, N-12, P-9, Q, W-2, Y-2, R: HRO-1, AGAV-1, AGCS-3, DCSANG-1, DCSLOG/G4-4, DCSOI-3, DCSPER-3, FMCB-2, IG-1, SCSM-1, SRAA-1, VCSOP-1